



Haverhill Travel Basketball, INC

PO Box 5497 Bradford, MA 01835

www.haverhilltravelbasketball.org

978-312-3124

Coach Support Guide

Purpose:

To ensure smooth communication and support throughout the season, this guide provides coaches with clear points of contact for different situations related to team management, player concerns, and administrative support.

1. Team and Player Concerns

Issues: Schedule conflicts, player absences, behavioral concerns, injuries, or general team support.

Contact:

- **Boys Director:** Nick Rose | rosen@haverhilltravelbasketball.org
- **Girls Director:** Amanda Crosby | crosbya@haverhilltravelbasketball.org

Notes: Always report injuries immediately and follow HTB injury protocol.

2. Scheduling and Game Logistics

Issues: Practice or game times, location changes, transportation coordination, tournament information.

Contact:

- **Schedule Manager:** Deborah Bowden | bowdend@haverhilltravelbasketball.org

Notes: All official game changes must be approved by the Schedule Manager.

3. Equipment and Uniforms

Issues: Jersey distribution, replacement equipment, practice gear, or team supplies.

Contact:

- **Equipment Manager:** Peter Stoehr | stoehrp@haverhilltravelbasketball.org

Notes: Coaches should inventory equipment at the start and end of the season.



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4. Communication with Parents

Policy: All official team communication should be conducted through the **Sports Connect/Stack Team App**.

Issues: Parent questions, concerns, or requests outside of practice/game context, or that the coach is unsure about.

Contact:

- **Boys Director:** Nick Rose | rosen@haverhilltravelbasketball.org
- **Girls Director:** Amanda Crosby | crosbya@haverhilltravelbasketball.org

Notes: Coaches should not engage in one-off messages outside of the app for official matters.

5. Board/Administrative Support

Issues: Policy questions, disciplinary actions, season approvals, volunteer coordination, or financial questions.

Contact:

- **Boys Director:** Nick Rose | rosen@haverhilltravelbasketball.org
- **Girls Director:** Amanda Crosby | crosbya@haverhilltravelbasketball.org

Notes: Board contact should be used for escalated issues that cannot be resolved at the team level.

Important Guidelines for Coaches:

1. Always follow the chain of communication—reach out to your designated contact first.
2. Document all important communications regarding player safety, schedule changes, or conflicts.
3. In case of emergencies, contact the appropriate director immediately and notify parents as required.
4. Do not engage in personal arrangements with parents or players outside official HTB channels for transportation, scheduling, or financial matters.

Acknowledgment:

By signing below, I acknowledge that I have read and understand the Coach Support Contact Guide and agree to follow the outlined communication procedures.

Coach Name: _____ **Date:** _____

Signature: _____